



**The Westminster  
School**

*Safe, Happy and Learning Together*

[www.thewestminsterschool.co.uk](http://www.thewestminsterschool.co.uk)

# 2024/2025

# Children with Health Needs who cannot attend School Policy

Building foundations and providing opportunities to create confident, aspirational, and independent members of our community.

Approved by Governing Body on:	<b>21/03/2024</b>
Signed by Chair of Governors:	<i>P. A. Evans</i>
Head Teacher:	<b>Mr O M Flowers</b>
Lead Personnel:	<b>J Turner</b>
Date of Review:	<b>21/03/2025</b>

**The Westminster School**

Policies and Procedures

## 1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

## 2. Legislation and guidance

This policy reflects the requirements of the Education Act 1996.

It also based on guidance provided by our local authority.

This policy complies with our funding agreement and articles of association.

## 3. The responsibilities of the school

### 3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

- The SENCo, in liaison with the Pathway lead, will be responsible for making and monitoring these arrangements
- Children whose health needs require hospitalisation will be referred to the Home and Hospital Tuition team where appropriate.
- Children who are unable to attend school due to medical operations or for challenges with their ongoing mental health, the school will provide remote education either by internal means through MS Teams or by commissioning the services of an approved remote education provider such as Tute.
- All arrangements will be discussed with parents and the Community Children's Nursing team if appropriate. This includes arrangements for reintegration back into the school community.

### 3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Sandwell SEN will become responsible for arranging suitable education for these children.

This will require an emergency Annual Review to be held and a suitable provision identified.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required with the express consent of the parents and or child/young person.
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
  - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
  - Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
  - Create individually tailored reintegration plans for each child returning to school
  - Consider whether any reasonable adjustments need to be made

#### **4. Monitoring arrangements**

This policy will be reviewed annually by Gemma Webb – SENCo. At every review, it will be approved by the full governing board.

#### **5. Links to other policies**

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions
- SEN Information Report