

To: All Head Teachers and Principals

My Ref: MJ/LR

Please email:
lisa_russell@sandwell.gov.uk

Please ask for: Lisa Russell

Date: 9 May 2023

Dear Colleagues

School Terms and Holiday Dates 2023-2024

My colleagues in School Organisation have revisited the term date issues and put corrective measures in place to ensure we have the correct dates available to all schools in 2023/24. Please disregard my letter to you last Friday, 5 May, which unfortunately was incorrect and misleading, for which I sincerely apologise on behalf of the Directorate.

A discrepancy has arisen in that the dates as published on the council's website are correct, but Circular 62 issued in April 2022 was inaccurate.

Head Teacher colleagues advise that schools have used the correct dates which:

- a) start Autumn term 2023 on Monday 4 September; and
- b) end Summer term 2024 on Monday 22 July.

The attached Schedule of dates, as per the council's website, should be used for 2023-24.

For any school who have used Circular 62 as the basis for your terms and holiday dates for 2023-24, please check that you have accounted for 195 working days (190 for pupils) across the academic year.

If you require any further assistance in this regard please email Lisa Russell, School Organisation direct: lisa_russell@sandwell.gov.uk .

Michael W Jarrett MBE, Director of Children and Education (DCS)
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I am sharing this letter with all schools including academies for their attention.

Yours sincerely



Michael Jarrett
Director of Children and Education

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Schedule of school terms and holidays 2023-2024 academic year



Primary, Secondary and Special schools

	Main Holidays	Half-Term Holidays	Working Days
Autumn Term 2023			
From: Monday 4 September	From: Monday 25 December	From: Monday 30 October	75
To: Friday 22 December	To: Friday 5 January	To: Friday 3 November	
Spring Term 2024			
From: Monday 8 January	From: Monday 25 March	From: Monday 12 February	50
To: Friday 22 March	To: Friday 5 April	To: Friday 16 February	
Summer Term 2024		May Day <i>Monday, 6 May</i>	
From: Monday 8 April	From: Tuesday 23 July	From: Monday 27 May	70
To: Monday 22 July		To: Friday 31 May	
			195

Pupils to attend school on 190 working days within the overall arrangements determined by the schedule.

Bank Holidays:

Christmas:	Monday 25 December and Tuesday 26 December 2023
New Year:	Monday 1 January 2024
Good Friday:	Friday 29 March 2024
Easter Monday:	Monday 1 April 2024
May Day:	Monday 6 May 2024
Spring Bank Holiday:	Monday 27 May 2024
August Bank Holiday:	Monday 26 August 2024

Date: 9 May 2023

[ILO: UNCLASSIFIED]