



The
Westminster
School

School Provider Access Policy 2020-2022

Safe Happy and Learning Together
*Building foundations and providing
opportunities to create confident,
aspirational and independent members of
our community.*

Approved by Governing Body on: 08/01/2021

Signed by Chair of Governors:

Head Teacher:

O M Flowers

Lead Personnel:

B Taylor/S Gough

Date of Review:

08/01/2022

The Westminster School Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point; □
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events; □
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact:

Ben Taylor
Deputy Head Teacher

The Westminster School
The Rowley Learning Campus
Hawes Lane
Rowley Regis
B65 9AL

Tel: 01215616884

Mob: 07583011890

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Our school careers programme is attached to this policy in appendix one.

Please speak to Mr Taylor to identify the most suitable opportunity for you.

Upcoming events are also publicised on the school website and Facebook page. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre which is managed by the school librarian

COVID19

The school recognises the challenges faced with schools and providers during the COVID19 pandemic. However this does not mean that we can not be physically accessed. The school welcomes partners to engage with our students and staff virtually where appropriate. The school uses the Microsoft Teams platform that can result in:

- Virtual Tours (workplace or education establishment)
- Virtual Careers Talks
- Virtual Careers activities
- Virtual Webinars

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. A copy of this policy can also be found on our website

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. As above if this is not possible due to restrictions then the school can facilitate virtual events.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian.

This information will be made available to our students when and how we feel it is appropriate.

Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Ben Taylor, Deputy Head Teacher

CEIAG Policy

A copy of our Careers Education Advice and Guidance and Work-Related Learning policy (CEIAG) can be accessed via the school website. If you would like a printed copy, please contact the school office.